



Registration Form

TO BE COMPLETED BY THOSE WITH **PARENTAL RESPONSIBILITY**¹ FOR THE CHILD
PLEASE USE **BLOCK CAPITALS**

CHILD'S DETAILS

Surname of child:			
First name(s) [in full]:			
Middle name(s):			
Name generally used:			
Date of birth:	DD	MM	YYYY
Nationality:	British:		
	Other European: <i>(please specify)</i>		
	Other non-European: <i>(please specify)</i>		
Proposed date of admission [term and year]:			
Religion:			
Is English your child's first language? <i>(If not, please state her first language)</i>			
For a child whose nationality is non-European. The School is currently a registered Tier 4 sponsor (via the Home Office's UK Visas and Immigration (UKVI) unit). Please tick this box if you may require the School to sponsor your child for visa/immigration purposes.			
<p>Details of the Tier 4 sponsorship arrangements will be sent to everyone who ticks this box. Providing this information does not guarantee that the School will sponsor your child or that the School is somehow obliged to. The School reserves full discretion over any decision whether or not to sponsor your child.</p> <p>If you do not require the School to sponsor your child please confirm that your child has or will have a time-restricted or temporary visa in any other immigration category (for example, as a dependent) and please provide a copy. Please also provide any further relevant details.</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>			

¹ Parental responsibility is defined in the Children Act 1989 as "all rights, duties, powers and responsibilities and authority which by law **a parent** of a child has in relation to the child and his or her property". It equates to legal responsibility for the child. If you have any doubts about whether you do or do not have parental responsibility for the child you may wish to seek legal advice.

ETHNIC GROUP (Choose one option that best describes your ethnic group or background)

PLEASE TICK	
	WHITE - English/Welsh/Scottish/Northern Irish/British
	WHITE - Irish
	Any other White background, please describe
	Mixed/Multiple ethnic groups
	Any other Mixed/Multiple ethnic background, please describe
	Asian/Asian British
	Any other Asian background, please describe
	Black/ African/Caribbean/Black British
	Any other Black/African/Caribbean background, please describe
	Other ethnic group
	Any other ethnic group, please describe

PROPOSED YEAR GROUP AT ENTRY

PLEASE TICK	AGE	YEAR GROUP
	3-4	FOUNDATION
	4-5	RECEPTION
	5-6	YEAR 1
	6-7	YEAR 2
	7-8	YEAR 3
	8-9	YEAR 4
	9-10	YEAR 5
	10-11	YEAR 6
	11-12	YEAR 7
	12-13	YEAR 8
	13-14	YEAR 9
	14-15	YEAR 10
	15-16	YEAR 11
	16-17	YEAR 12
	17-18	YEAR 13

PARENTS' DETAILS

Relationship to child	Father*		Mother*
Title:			
Surname:			
Full Name:			
Address:			
Occupation:			
Nationality:			
Home tel:			
Work tel:			
Mobile tel::			
E-mail address(es):			
Occupation:			
Place of Work:			
With whom does the child live? (please tick)			
<p>*If you have parental responsibility for the child in a capacity other than as a parent of the child, please state your relationship to the child here:</p> <p>.....</p> <p>.....</p>			
<p>Please give details of any court orders in operation with regard to parental responsibility for your daughter, ie residence order, contact order, prohibited steps order, specific issue order or care order.</p> <p>.....</p> <p>.....</p>			

HOW DO YOU KNOW OF THE SCHOOL?

Please tick	
	Local reputation
	Present School
	Word of mouth
	Website
	Advertising – Online (social media etc)
	Advertising – Print
	Other – Please state

Please mention here the names of any other members of the family attending the School or registered for entry, or any other connection with the School:

.....
.....
.....

Please state name and address of the present school, nursery or educational institution (with date of entry):

.....
.....

Name of Headteacher (or equivalent):

.....

Are there any special arrangements that need to be made for your child to undertake the assessment?

.....
.....
.....

Do you wish to apply for Bursary Assistance towards the fees? (Available from Year 6 onwards)

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Bursary assistance may be offered subject to confirmation of financial status and is subject to annual review. Details of arrangements for Bursaries and application forms will be sent to everyone who expresses an interest.

Do you wish to apply for a Music Scholarship? (Available from Year 6 onwards)

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*Details of the arrangements for tests for scholarships will be sent to everyone who expresses an interest. Scholarships are awarded in recognition of excellence in a subject, **not** for financial support. Applicants are welcome to apply for Bursaries as well as Scholarships.*

Do you wish to apply for an Academic Scholarship? (Available for those entering Year 7 who sit the January Entrance Examination and those entering Year 12)

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*Details of the arrangements for tests for scholarships will be sent to everyone who expresses an interest. Scholarships are awarded in recognition of excellence in a subject, **not** for financial support. Applicants are welcome to apply for Bursaries as well as Scholarships.*

DECLARATION

We (as the holders of parental responsibility for her) request that the name of the above-named child be registered as a prospective pupil of the School **AND**

- I/We enclose a cheque made payable to Leicester High School Charitable Trust Ltd for the **non-refundable** Registration Fee of £85.00
- I/We wish to pay by credit card/debit card
Please phone us to arrange this.
- I/We have paid by bank transfer. Date.....
- I/We enclose a copy of the birth certificate and passport

Bank details

Svenska Handelsbanken AB (publ),
Leicester New Walk Branch

Account No 19100001
Sort Code 40-51-62
IBAN No: GB98HAND40516219100001
BIC Address HANDGB22

By signing this Registration Form we understand, accept and agree that:

1. registration of our child as a prospective pupil does **not** secure our child a place at the School but does ensure that our child will be considered for selection as a pupil at the School;
2. if our child is offered a place at the School, such an offer will be subject to the School's terms and conditions for the provision of educational services², which will bind us (as the holders of parental responsibility for her) in the event (and from the moment) that we accept the place;
3. in order to comply with our responsibilities as a registered Tier 4 sponsor, you consent to us notifying and/or supplying information relating to you and/or your child's right to enter, reside and/or study in the United Kingdom to the *United Kingdom Visas and Immigration* (UKVI) unit of the Home Office and, in any event, if our child is offered a place at the School, such an offer will be subject to us confirming that our child has the right to enter, live and study in the United Kingdom;
4. if applicable, the School may request from our child's present school or educational institution: (a) information and a reference in respect of our child; and/or (b) information about any outstanding fees and/or supplemental charges;
5. the School may, with reference to one or both of us: (i) undertake a credit check with a credit reference agency; and/or (ii) require you to provide the School's Bursar with a bank reference and/or an up-to-date credit report (including a credit score); and
7. the School may process any personal data about us (or either of us) and our child, including sensitive personal data about our child (such as medical details), for the purposes of:
 - (i) administering its list of prospective pupils;
 - (ii) its registration, selection and/or admission procedures, including as set out above; and
 - (iii) communicating with the parents of prospective pupils about the School and generally managing relationships between the School and its prospective pupils.

Data processing will take place in line with the School's Privacy Notice which is available on our website.

² A copy of the current terms and conditions (known as the School's Parent Contract) is available for your information upon request at any time, but please note that the version of the parent contract supplied may be subject to change prior to the point in time when a place at the School for your child may be offered.

Signed by: <i>(signature)</i> <i>(print name)</i> <i>(date)</i> <i>(relationship to child)</i>	Signed by: <i>(signature)</i> <i>(print name)</i> <i>(date)</i> <i>(relationship to child)</i>
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Please send the completed form and registration fee to:

The Admissions Officer
Leicester High School for Girls
454 London Road
Leicester
LE2 2PP