

Senior School Remote Learning Procedures

September 2020

Purpose

These guidelines outline the learning that is in place for students who are:

1. Absent from School due to self-isolating. This may be waiting for a Covid test or the results of a test
2. At home as part of a bubble who have been asked to remain at home.

General guidelines

- Work for each lesson will be set on Show My Homework by 9am each day.
- If a student is ill, she will not be expected to complete the work. She can look back at the work set on SMHW and catch-up in the usual way.
- If a student is at home but feels well enough, they can participate in the lesson as outlined in the self-isolating section

Procedures

1. Students who are self-isolating and well enough to participate in lessons

- Students should check SMHW each morning, they are expected to complete their lessons, following the normal School timetable. Teachers will provide classwork and homework to ensure the students' learning is as uninterrupted as possible. Teachers may:
 - Invite students to join the lesson live via Microsoft Teams
 - Provide work set via OneNote and SMHW which they would like to be submitted

2. Students who are in a bubble which has been sent home

- Year assemblies and lessons will continue as normal, following the School timetable.
- Most lessons will take place live, via Microsoft Teams. Teachers will invite the student to a lesson. However, there may be times where teachers set work via another method, such as OneNote, if they deem it more appropriate for the learning taking place. Therefore, it is important students check SMHW each day to see how each lesson will take place.
- If a student is ill and cannot complete the work that day, parents should contact the School in the usual way.

Support

- If a student does not have access to a device at home to complete work or attend live Teams lessons, they should contact their Head of Year.
- If a student is unable to participate in a specific lesson, they should contact that teacher via email
- If a student requires IT support, they should email a.collins@leicesterhigh.co.uk